

SINGING TEACHER

REQUIRED FOR SEPTEMBER 2021

This is a superb opportunity for an experienced singing teacher to join our thriving Music Department.

Thank you for showing an interest in this post. We hope that the following information about St Helen's and description of the School and job description will help you to decide that this is an application which you wish to pursue.



WELCOME TO ST HELEN'S

St Helen's is a large, thriving all-through school and many of the girls who leave us at the end of Year 13 have been with us since Nursery or Reception. We are ambitious for every single girl: that she achieves her potential; that she leaves us to embark upon an exciting and fulfilling future, able to deal with whatever life throws at her with a calm, inner resolve and a sense of fun; that she is ready to go out into the world and make a difference. St Helen's has a long tradition of academic excellence which encourages girls to pursue intellectual curiosity beyond the curriculum. Our GCSE results put us very securely into the top 50 independent schools in the country each year. Sixth Formers go on to established, high-ranking universities including Oxford and Cambridge, with more than a third studying STEM subjects. However, we give our girls much more than just academic success; our co-curricular programme is rich and varied, and our pastoral care ensures that every girl is valued and cared for.

Within easy reach of central London, our school is set in 21 acres of lovely grounds and, just as we are proud of our students' academic achievements and their personal development, we are also proud of our facilities and buildings. We have invested over £20 million in a building programme over the last five years and have plans to do more.

St Helen's has a warm and lively atmosphere that makes it a really exciting place to work. Our staff and our girls look out for each other and encourage each other to be the best possible version of themselves. As such, you will play a vital role in supporting the school in the next stage of its journey and I look forward to receiving your application.

Alice Lucas, Headmistress



THE SCHOOL

St Helen's is an academically selective independent girls' day school of more than 1100 students aged 3-18, set in beautiful green space in Northwood, Middlesex.

It draws pupils from a wide area of north-west London, Buckinghamshire and Hertfordshire with easy access by Underground from central London.

We aim to ensure that every pupil:

- is excited by learning and the opportunity to excel
- is intellectually curious and thinks independently
- is confident and able to lead as well as be a team member
- has integrity, celebrates diversity and respects others
- uses her talents, energy and enthusiasm for the benefit of the community
- has skills which enable her to become a leader of her community and profession

Our students achieve high academic standards, and we encourage them to develop lifelong skills in a diverse range of areas, both within and outside the curriculum, and to pursue their individual ambitions. The School is proud of its tradition of providing a balanced and forward-looking education through which its pupils can become confident, independent learners and leaders in their fields, their professions and their communities. Attention to the individual child is at the heart of everything we do and shapes the pastoral care, teaching and learning and the co-curricular opportunities on offer at St Helen's.

THE POST

St Helen's is seeking to appoint a Singing Teacher to work in our Music Department based in our beautiful new School of Music. This role is initially one day per week, term time only (including INSET Days).

REPORTING

Instrumental Music Teachers report to the Director of Music.

KEY RESPONSIBILITIES

1. Teach individual singing lessons to pupils across St Helen's School as allocated by the Director of Music. You are expected to prepare and teach 30 music lessons to individual pupils over the course of the school year.
2. To enjoy teaching music in a wide range of styles including classical and popular.
3. To direct at least one choir in either Junior or Senior School.
4. Arrange timetable for music lessons in consultation with the Director of Music, main curriculum teaching staff and parents.
5. Keep registers with clear pupil attendance details and submit to Director of Music at the end of each day.
6. Complete term reports on each pupil.
7. Attend mandatory training and department meetings as requested.
8. Carry out other reasonable duties as directed by the Director of Music.

Other Duties:

9. Promote and safeguard the welfare of children and young people and ensure compliance with the School's Child Protection & Safeguarding Policy.
10. Support and promote the School's ethos, aims and objectives.
11. Implement responsibilities as set out in the School's Health & Safety Policy

HOURS

This role is initially one day per week, term time only plus INSET training as required.

PAY

£39.28 per hours subject to an annual increase to be applied in September 2021.



BENEFITS

- Membership of the a Personal Group pension with maximum 10% employer contributions
- 50% fee remission for eligible staff children (pro rata for part time staff)
- Access to the School's swimming pool and fitness suite
- On-site parking and excellent public transport links
- Free lunch and refreshments
- Generous occupational sick pay
- Competitive pay
- A commitment to professional development
- A beautiful working environment – the School is set in a conservation site in excess of 20 acres.

APPLICATION PROCESS

Closing date: 8am 7th May 2021.

Please note that the School reserves the right to invite applicants for selection and appoint before that date.

THE SELECTION PROCESS

Shortlisted candidates will be invited to the school where they will be interviewed by the Director of Music and a member of the Executive Team. They will also be observed teaching.

The post is subject to various recruitment checks which will include:

- Enhanced DBS clearance
- A minimum of two references obtained prior to the selection day
- Proof of right to work in the UK
- If you have any queries about this position, please contact the School at recruitment@sthelens.london

